



**Community Development Committee Meeting
June 10th, 2011
CFNCD Boardroom**

Present:

Board Present: Darlene Beck, Incorporated Community of Cross Lake
Frances McIvor, Wabowden Community Council
Glen Flett, Norway House Community Council

Staff Present: Tim Johnston, General Manager
Charlene Grant, Development Officer
Leann Brown, Development Officer
Angelica Matiasek, Development Officer

Regrets: Danae McCullough, SMD – Volunteer
Gary Ceppetelli, Thompson – Volunteer
Noelle Halcrow, Cross Lake – Volunteer
Michelle Pruder, Development Officer
Kaylee Brabant, Admin. Assistant

1. CALL TO ORDER

Meeting called to order at 1:35 pm by Darlene Beck.

2. ROLL CALL

Roll call conducted of committee and staff present.

3. APPROVAL OF AGENDA

MOTION: Moved by Frances McIvor to approve agenda as amended.

Second by Glen Flett.

CARRIED

4. APPROVAL OF PREVIOUS MINUTES (May 10th, 2011)

MOTION: Moved by Glen Flett to approve agenda as amended.

Second by Frances McIvor.

CARRIED

5. BUSINESS ARISING FROM MINUTES

All actions to be reviewed under Old Business or tabled to Board Meeting
June 11th, 2011.

6. CORRESPONDENCE

- 6.1 Proposals & Reports
- 6.2 Growing Communities Synopsis
- 6.3 Canadian Beverage Container Recycling Association Information

7. OLD BUSINESS

7.1 Tourism North

Tabled to Board Meeting – June 11th, 2011.

7.2 EDP

Tabled to Board Meeting – June 11th, 2011.

7.3 TUAS Home Daycare Project

Tabled to Board Meeting – June 11th, 2011.

7.4 Vision Quest

Tabled to Board Meeting – June 11th, 2011.

7.5 Thompson Skate Park

Action from May 10th minutes completed, all other items relating to Skate Park tabled to Board Meeting – June 11th, 2011.

7.6 Thompson Newcomer Settlement Services

Tabled to Board Meeting – June 11th, 2011.

7.7 Growing Communities Program

Provided as correspondence was a summary of the Growing Communities pilot year. Included in the summary was: background information (including criteria and process in pilot year), summary of year one applications, year one budget, program benefits and recommendations for the continuation of the program.

The CDC will recommend to the full board that the following changes / recommendations to the Growing Communities program be adopted:

1. Budget: \$15,000 was budgeted for the Growing Communities program in the 2011/2012 fiscal year (as per CFNCD annual Operating Plan as submitted to WED). It is recommended that \$13,500 of this budget be associated with project funding. Dollars should also be allocated for administration costs (office supplies, color printing, advertising/marketing, staff travel, etc.)
2. Applicants: It is recommended that criteria for applicants change to local government authority only. Partnerships would still qualify. It is recommended that max funding per application remain at \$2,500, and also that communities can apply for more than one project if in total the request does not exceed \$2,500.

3. In-take Date: It is recommended that two intake dates be set instead of receiving applications on an ongoing basis (May 15th and November 15th). Set intake dates that are well promoted will ensure that priority is not based on a first-come, first-served basis. This will also help with CFNCD staff time management and project planning.
4. Marketing: It is recommended that the program be advertised throughout the region via paid advertisements, press releases, email circulation, event attendance, etc.
5. Years to Come: It is recommended that the Growing Communities grant program, as it is currently set up operate for an additional two years (for a total of three years). Consultation involving communities for future priorities to happen at future AGM or board meeting. Idea of special event funding program should be researched.
6. Final Reporting: It is recommended that a basic contract be signed noting final report criteria and holdback between CFNCD and the applicant. Contract to note specific items that can be purchased with the grant dollars.

ACTION: Charlene Grant to update Growing Communities synopsis (including intake dates and working on budget item) to be provided to full board at June 11th board meeting.

**MOTION: Moved by Glen Flett to approve Growing Communities program criteria as amended for presentation and approval with full board. Second by Frances McIvor.
CARRIED**

7.8 Business Planning Workshops

Tabled to Board Meeting – June 11th, 2011.

O/S ACTION MAY 10th MEETING: Charlene to contact MTEC re: available workshops.

7.9 Community Futures Conference

Tabled to Board Meeting – June 11th, 2011.

7.10 Safeway boxes

Action to share information received from Safeway with full board complete, to be discussed at board meeting. Tabled to Board Meeting – June 11th, 2011.

7.11 General Computer Training

Tabled to Board Meeting – June 11th, 2011.

7.12 Canadian Beverage Container Recycling Association

Tabled to Board Meeting – June 11th, 2011.

8. NEW BUSINESS

No new business.

9. OTHER BUSINESS

9.1 AGM / Board Meeting

CFNCD AGM will take place Friday, June 10th, 2011 at the Riverlodge Place (across the Miles Hart Bridge and down McCreedy Campground road, CFNCD signage will be posted), with dinner to follow for board, staff and invited guests. CFNCD full board meeting will take place on Saturday, June 11th, 2011 at the Riverlodge as well.

10. NEXT MEETING

The next CDC meeting is set for September 13th, 2011.

11. ADJOURN

Meeting at 2:00 pm.

ACRONYMS:

CFNCD – Community Futures North Central Development

AGM – Annual General Meeting

SMD – Society for Manitobans with Disabilities

WED – Western Economic Diversification

CDC – Community Development Committee

MTEC – Manitoba Tourism Education Council