



**Community Development Committee Meeting  
June 10<sup>th</sup>, 2011  
CFNCD Boardroom**

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**Present:**

**Board Present:** Darlene Beck, Incorporated Community of Cross Lake  
Frances McIvor, Wabowden Community Council  
Glen Flett, Norway House Community Council

**Staff Present:** Tim Johnston, General Manager  
Charlene Grant, Development Officer  
Leann Brown, Development Officer  
Angelica Matiasek, Development Officer

**Regrets:** Danae McCullough, SMD – Volunteer  
Gary Ceppetelli, Thompson – Volunteer  
Noelle Halcrow, Cross Lake – Volunteer  
Michelle Pruder, Development Officer  
Kaylee Brabant, Admin. Assistant

**1. CALL TO ORDER**

Meeting called to order at 1:35 pm by Darlene Beck.

**2. ROLL CALL**

Roll call conducted of committee and staff present.

**3. APPROVAL OF AGENDA**

**MOTION: Moved by Frances McIvor to approve agenda as amended.**

**Second by Glen Flett.**

**CARRIED**

**4. APPROVAL OF PREVIOUS MINUTES (May 10<sup>th</sup>, 2011)**

**MOTION: Moved by Glen Flett to approve agenda as amended.**

**Second by Frances McIvor.**

**CARRIED**

**5. BUSINESS ARISING FROM MINUTES**

All actions to be reviewed under Old Business or tabled to Board Meeting  
June 11<sup>th</sup>, 2011.

## 6. CORRESPONDENCE

- 6.1 Proposals & Reports
- 6.2 Growing Communities Synopsis
- 6.3 Canadian Beverage Container Recycling Association Information

## 7. OLD BUSINESS

### 7.1 Tourism North

Tabled to Board Meeting – June 11<sup>th</sup>, 2011.

### 7.2 EDP

Tabled to Board Meeting – June 11<sup>th</sup>, 2011.

### 7.3 TUAS Home Daycare Project

Tabled to Board Meeting – June 11<sup>th</sup>, 2011.

### 7.4 Vision Quest

Tabled to Board Meeting – June 11<sup>th</sup>, 2011.

### 7.5 Thompson Skate Park

Action from May 10<sup>th</sup> minutes completed, all other items relating to Skate Park tabled to Board Meeting – June 11<sup>th</sup>, 2011.

### 7.6 Thompson Newcomer Settlement Services

Tabled to Board Meeting – June 11<sup>th</sup>, 2011.

### 7.7 Growing Communities Program

Provided as correspondence was a summary of the Growing Communities pilot year. Included in the summary was: background information (including criteria and process in pilot year), summary of year one applications, year one budget, program benefits and recommendations for the continuation of the program.

The CDC will recommend to the full board that the following changes / recommendations to the Growing Communities program be adopted:

1. Budget: \$15,000 was budgeted for the Growing Communities program in the 2011/2012 fiscal year (as per CFNCD annual Operating Plan as submitted to WED). It is recommended that \$13,500 of this budget be associated with project funding. Dollars should also be allocated for administration costs (office supplies, color printing, advertising/marketing, staff travel, etc.)
2. Applicants: It is recommended that criteria for applicants change to local government authority only. Partnerships would still qualify. It is recommended that max funding per application remain at \$2,500, and also that communities can apply for more than one project if in total the request does not exceed \$2,500.

3. In-take Date: It is recommended that two intake dates be set instead of receiving applications on an ongoing basis (May 15<sup>th</sup> and November 15<sup>th</sup>). Set intake dates that are well promoted will ensure that priority is not based on a first-come, first-served basis. This will also help with CFNCD staff time management and project planning.
4. Marketing: It is recommended that the program be advertised throughout the region via paid advertisements, press releases, email circulation, event attendance, etc.
5. Years to Come: It is recommended that the Growing Communities grant program, as it is currently set up operate for an additional two years (for a total of three years). Consultation involving communities for future priorities to happen at future AGM or board meeting. Idea of special event funding program should be researched.
6. Final Reporting: It is recommended that a basic contract be signed noting final report criteria and holdback between CFNCD and the applicant. Contract to note specific items that can be purchased with the grant dollars.

**ACTION: Charlene Grant to update Growing Communities synopsis (including intake dates and working on budget item) to be provided to full board at June 11<sup>th</sup> board meeting.**

**MOTION: Moved by Glen Flett to approve Growing Communities program criteria as amended for presentation and approval with full board. Second by Frances Mclvor.  
CARRIED**

**7.8 Business Planning Workshops**

Tabled to Board Meeting – June 11<sup>th</sup>, 2011.

**O/S ACTION MAY 10<sup>th</sup> MEETING: Charlene to contact MTEC re: available workshops.**

**7.9 Community Futures Conference**

Tabled to Board Meeting – June 11<sup>th</sup>, 2011.

**7.10 Safeway boxes**

Action to share information received from Safeway with full board complete, to be discussed at board meeting. Tabled to Board Meeting – June 11<sup>th</sup>, 2011.

**7.11 General Computer Training**

Tabled to Board Meeting – June 11<sup>th</sup>, 2011.

**7.12 Canadian Beverage Container Recycling Association**

Tabled to Board Meeting – June 11<sup>th</sup>, 2011.

**8. NEW BUSINESS**

No new business.

**9. OTHER BUSINESS**

**9.1 AGM / Board Meeting**

CFNCD AGM will take place Friday, June 10<sup>th</sup>, 2011 at the Riverlodge Place (across the Miles Hart Bridge and down McCreedy Campground road, CFNCD signage will be posted), with dinner to follow for board, staff and invited guests. CFNCD full board meeting will take place on Saturday, June 11<sup>th</sup>, 2011 at the Riverlodge as well.

**10. NEXT MEETING**

The next CDC meeting is set for September 13<sup>th</sup>, 2011.

**11. ADJOURN**

Meeting at 2:00 pm.

ACRONYMS:

CFNCD – Community Futures North Central Development

AGM – Annual General Meeting

SMD – Society for Manitobans with Disabilities

WED – Western Economic Diversification

CDC – Community Development Committee

MTEC – Manitoba Tourism Education Council