



**Community Development Committee Meeting
March 19th, 2013
CFNCD Boardroom / Conference Call**

Present:

- Board:** Frances McIvor, Wabowden
Brenda Davidson, SMD – Volunteer
Darlene Beck, Incorporated Community of Cross Lake
Noelle Halcrow, Incorporated Community of Cross Lake - Volunteer
Gary Cepettelli, City of Thompson – Volunteer
- Guest:** Chris Krueger, School of Social Work student
- Staff:** Charlene Grant, Development Officer
Angelica Matiasek, Development Officer
Leann Brown, Development Officer
- Regrets:** Tim Johnston, General Manager

1. **CALL TO ORDER**
Meeting called to order at 9:34 pm by Darlene Beck.
2. **ROLL CALL**
Roll call conducted of committee and staff present.
3. **APPROVAL OF AGENDA**
One addition to the agenda:
8.6 Cross Lake Youth Conference
**MOTION: Moved by Noelle Halcrow to approve agenda as amended.
Second by Darlene Beck.
CARRIED**
4. **APPROVAL OF PREVIOUS MINUTES (January, 2012)**
**MOTION: Moved by Noelle Halcrow to approve meeting minutes.
Second by Darlene Beck.
CARRIED**
5. **BUSINESS ARISING FROM MINUTES**
Actions to be reviewed in Old Business.

6. ATTACHMENTS

To be reviewed in Old Business:

- March 2013 List of Reports and Proposals
- January 2012 Meeting Minutes
- KTC Community Employment Pathways:
 - A. Supply Working Group discussion paper
 - B. Services and Supports Working Group discussion paper
- MTEC management training info
- Business Planning Workshop info
- Skills Link funding info

7. OLD BUSINESS

7.1 Tourism North

CFNCD is contracted to coordinate Tourism North efforts annually, this fiscal year agreement was fee-for-service rate of \$35 per hour to a maximum of \$15,000. To date, hours have exceeded maximum. A briefing note regarding hours exceeded was put together and proposed to TN and CFNCD board for approval. Proposed was TN commit another 50 hours and CFNCD would offer the remaining hours as in-kind. All project work would be put on hold until new fiscal year and focus of coordinator time would be spent on RRTI review, interim report, annual report, general website maintenance and coordinating the strategic planning session where the 2013 2014 workplan would be created.

7.2 EDP

The *Just Watch Me* video contest closed and has been completed, the purpose of the contest was to raise awareness of the Entrepreneurs with Disabilities Program.

CFNCD is looking to move forward with a Deaf community needs assessment and planning strategy with SMD. CFNCD will look for opportunities to fund the work. Brenda Davidson indicated that interpreters would need to be brought to the north to complete the work including: looking at level of need, community awareness, etc. SMD has been talking with Red River Community College and ECCOE (Equality Communication Centre of Excellence) to look at options for interpreter assistance with project.

7.3 Vision Quest

Leann Brown reported on Vision Quest planning to date. The 17th annual Vision Quest conference will happen May 14, 15, 16, 2013 at the Winnipeg Convention Centre. Registration is open and there is an early bird registration fee that will save early registers \$75. This year there are three keynote speakers – recording artist Crystal Shawanda on the opening night, Dr. Ernesto Sorelli (Enterprise Facilitation) on Wednesday am and award-winning actress Tantoo Cardinal on Thursday am. As always the event will

include workshops focused on Aboriginal business start up and expansion, a gala banquet, awards presentations and the Aboriginal Business Service Network Business Plan Competition. This year ABSN is taking a different format, instead of announcing winners at Vision Quest entries will be judged by a panel similar to the Dragons Den format. Prizes will be awarded in two categories this year – Urban and Rural and winners will be announced at the Gala. An Aboriginal film festival will also be included, with a theatre-style room and film screening.

7.4 Settlement Services

CFNCD continues to house the Thompson Newcomer Settlement Services Project (TNSS). This project is fully funded by the Manitoba Immigrant Integration Program. Angelica is busy seeing several clients daily (currently 124 clients).

Angelica took vacation and time away from CFNCD beginning November 17 and returned following the Christmas break. Clients were notified in advance and in urgent situations referred to a partnering settlement program.

The next TNSS Advisory Committee meeting is scheduled in February. The 2013/2014 proposal is due February 28.

7.5 Growing Communities Program

To date no applications have been approved for the 2012/2013 fiscal year. This is the third and final year for this program. Future programming will be discussed at full board meeting. Charlene will create a summary of the project for the board meeting.

7.6 Churchill Northern Studies Centre

CFNCD assisted the CNSC with a strategic planning session in early February 2012. The purpose of the planning session was to set priorities for a 5-year plan to guide the Centre in becoming self-sufficient. Out of this session (and including information gathered to survey of CNSC staff and board), 6 main goals were identified. Brief working groups were structured to identify actions to reach the goals and identify responsibility of carrying out the actions. The next step is the business plan. CFNCD has offered to assist in accessing funding for the business plan if necessary or what skills we could bring to the planning stage. It was suggested at the meeting to put in a request to partner with business students from U of M or UCN.

7.7 Rotary Park

CFNCD completed all commitments with final reporting in November 2012. Holdback was received from the Province and forwarded on to RPDA in November. CFNCD continues to keep in touch with RPDA members on grant opportunities and to keep informed of next phases of the project.

CFNCD hosted the director of MB Community Services Council on a tour of the Skatepark and Splash Pad in December.

This project is now complete and can be removed from agenda.

ACTION: Remove agenda item 7.7 Rotary Park from agenda.

- 7.8 TEDWG (Thompson Economic Diversification Working Group)**
The Thompson Economic Diversification Working Group was launched in May 2011 as a result of Vale's November 2010 announcement to transition to a mining and milling operation by 2015. The purpose of TEDWG being to develop an economic diversification plan for the City of Thompson and the broader region. The process is now in final stages and reports have been completed in the different areas (Alternative Justice, Housing, Education + Training, Economic Development – retooling of Thompson Unlmtied). During this process the City also created a new Asset Management Framework, Thompson and Planing District Development Plan and Zoning By-law. These documents can be used as a guide for planning.

The sub committee looking at fostering a local and regional identify will continue to meet with the intention of a new brand for the City complete by June. Charlene participates on this committee.

- 7.9 Rail Communication Meeting**
CFNCD will try to coordinate a meeting between communities, OmniTrax and VIA Rail in March.

ACTION: Charlene to coordinate rail communication meeting.

- 7.11 Aboriginal Accord**
CFNCD now participates as a partner in the City of Thompson Aboriginal Accord meetings, held quarterly. Purpose of meetings and accord is to enhance partnerships with Aboriginal people, communities, organizations and work together as a collective group. Next meeting scheduled for March. Annual progress updates are circulated to members and the community. December meeting minutes included in meeting package.

- 7.12 Business Directory**
CFNCD is looking at creating a business directory on the website of past clients and businesses that have received support. Letters have gone to current and past clients to ask if they would like to be included in a directory. A quote has been received from the web designer to make the change to the website, cost is approximately \$1,000.

ACTION: Leann / Tara to gather business listings.

- 7.12 Artist, Crafter & Small Business Expo**

CFNCD coordinated the 4th annual Artist, Crafter & Small Business Expo on November 3, 2012 at the St. Joseph's Hall in Thompson. Tables were free for exhibitors and admission was again free. Leann reported that this was a good year for the Expo, with the largest participation (35 exhibitors). 62% of exhibitors were first time participants. Exhibitors were from Thompson, Split Lake, Nelson House and Snow Lake. One challenge was that there was a social the night before the Expo, therefore set up could not happen the night before as in the past. When staff arrived to do set up the janitor was still cleaning and had been there since 2:00 am.

An exhibitor evaluation survey was completed by all who participated and results were included in the meeting package. Feedback was positive surrounding the event itself (time, organization, date, etc). There were some concerns expressed with cleanliness of the hall (in particular the washrooms).

ACTION: Item 7.12 Artist, Crafter & Small Business Expo is complete and can be removed from agenda.

8. NEW BUSINESS

No new business.

9. OTHER BUSINESS

9.1 Community Roundtable Discussion

Thompson (Gary):

- City is still pursuing the Thompson and Area Roundtable, would mirror the old Northern & Area Roundtable. Currently setting up a terms of reference.
- The City is establishing an extreme cold weather policy re: homelessness.
- City is still meeting with the province re: Cadet Program

Wabowden (Frances):

- Frances is no longer on Council but will remain as the CFNCD rep. Frances has plans to attend Wabowden Council meetings bi-annually to update on CFNCD.
- Water Treatment Plant is a go.

SMD (Brenda):

- TSEP (Thompson Supported Employment Program) program has been redeveloped, currently number of participants has doubled. A new employment development specialist has been hired and is connecting with the business community and is working with folks looking to enter or re-enter the workforce. Assistance can be very basic (ie going over hygiene, developing cover letters and interview skills) to job coaching.
- Some vocational assessments are set to happen in March
- SMD continues to do children and adult caseloads.

Cross Lake (Darlene)

- Interest in looking at a commuter program with Snow Lake. Wondering if ANA is planning another youth commuter program between Nelson House, Split Lake, Wabowden and Thompson.
- Noelle is in final year of Community Development program, may not graduate with the class due to maternity leave. 22 students participated, 8 are left. Students are from The Pas, OCN, Fisher River and Cross Lake.
- Kapapenows Fishing Derby will take place February 2nd, tickets are \$125.
- Darlene thanked CFNCD (Tim and Leann) for assistance provided to Trust Fund. CFNCD is a partner to provide advice for business planning and loans.
- Election took place, Bob Smith is the new Mayor.
- Michelle and Leann are planning a trip to Cross Lake near the end of January to work with clients on business planning.
- Darlene will be away the month of February on vacation.

ACTION: Charlene to follow up with ANA to see if commuter program will happen again this year.

10. NEXT MEETING

The next CDC meeting was scheduled for March 19th, 2013 at 9:30 am via conference call.

11. ADJOURN

Meeting at 10:50 am.