

*North Central Community Futures
Development Corporation Inc.*
**BOARD OF DIRECTORS
Meeting Minutes
Saturday, June 9, 2007 - 9:15 am**

EXECUTIVE		
COMMUNITY	BOARD MEMBER	POSITION
Norway House Community Council	Glen Flett	Chairperson
City of Thompson	Judy Kolada	Vice-Chair
Norway House Cree Nation	Wayne Anderson	Secretary
Wabowden Community Council	Frances McIvor	Treasurer
BOARD MEMBERS		
Churchill, Town of	Roxanne Chan	Board Member
City of Thompson	Brian Wilson	Alternate
Cross Lake Community Council	Darlene Beck	Board Member
Cross Lake First Nation	Ryan Castel	Board Member
Ilford	Jim Chornoby	Board Member
Pikwitonei	Angeline Flett	Board Member
Town of Gillam	Albert McTavish	Board Member
War Lake First Nation	Philip Morris	Board Member
GUESTS		
Western Economic Diversification	Darlene McKay	
Manager	Tim Johnston	
Administrative Officer	Tamy Burton	
Administrative Assistant	Tara Ellingson	
Bookkeeper/Development Officer	Leann Brown	
Development Officer	Liz Sousa	
Development Officer	Mona Bates	
Development Officer	Leslie Tucker	
Development Officer	Charlene Grant	
Development Officer	Bree Self	
XDO Officer ~ ABC	Peter Rosenfeld	
ABSENT / REGRETS		
COMMUNITY	BOARD MEMBER	POSITION
Fox Lake First Nation	Shirley Neepin	Board Member
Nelson House First Nation	Marcel Moody	Board Member
Nelson House Community Council	Wayne Spence	Board Member
Split Lake Cree Nation	Norman Flett	Board Member
Thicket Portage Community Council	Frank Dorion	Board Member
York Landing First Nation	Darryl Wastesicoot	Alternate

1. Call to Order

Meeting called to order at 9:15am by chairperson, Glen Flett.

2. Roll Call

Glen Flett, Chair conducted Roll Call of members present.

3. Approval of Agenda

MOTION: Moved by Albert McTavish to accept the Agenda as presented. Second by Jim Chornoby.

CARRIED

4. Approval of Previous Minutes (November 25, 2006)

MOTION: Moved by Darlene Beck to approve the minutes of November 25, 2006, as presented. Second by Albert McTavish.

CARRIED

5. Business Arising from Minutes

Manager Tim Johnston reviewed recapitulation. All Actions complete or to be addressed as an agenda item.

6. Correspondence

Correspondence circulated

7. Reports

Reports provided at AGM

8. Staffing Updates

8.1 Staff Flow Chart

Manager Tim Johnston provided for information of the Board. Noted that Liz Sousa has assumed some management responsibility as a result of the impact of City of Thompson Mayor's duties for Manager Tim Johnston.

9. Program Updates

Administration:

9.1 Community Futures Common Branding – Press Release

Tamy Burton provided comments. Advised that office materials will be printed with the branding logo once old stock has been depleted.

ACTION: Remove from next Agenda.

Equipment Concerns

Tamy Burton provided comments. Ms. Burton advised that the Executive Committee has approved the purchase of 2 computers and a server.

Business Development:

BDC/Split Lake Peer Lending Initiative

Leann Brown provided comments and updated the Board on the number of current clients.

Self Employment Assistance Program

Mona Bates provided comments. Ms. Bates advised that the success rate is currently at 62.5%.

Manager Tim Johnston advised that the SEA Contact was renewed this year. However, the number of clients to be served has been reduced. In the past Manitoba Competitiveness Training & Trades (MCTT) paid 100% of costs, the percentage has been reduced this year. Therefore, it is necessary to hit our target goal.

Mr. Johnston advised that Mona Bates, Development Officer will be focusing on other projects as well as SEA due to the reduction in funding from MCTT.

Aboriginal Business Canada

Peter Rosenfeld provided comments. Mr. Rosenfeld noted the change over from Aboriginal Business Canada to Indian and Northern Affairs Canada (INAC). Noted the success rate is currently over 90% and 1.32 Million dollars was lent out last year in northern Manitoba with respect to ABC funds.

Vision Quest

Charlene Grant provided comments. Ms. Grant advised that 400 people were in attendance this year including 150 youth.

Glen Flett advised that more chaperons are needed in order to bring more youth to the event.

Junior Achievement

Leann Brown provided comments. Ms. Brown noted the contract goal for the 2006/07 year is 100 workshops. To date 70 have been delivered.

Tim Johnston, Manager advised that other CFs have been involved as volunteers. There is a need to ensure that the program covers the actual costs to deliver. Have had discussions with JA with respect to passing the program on to other CFDC's or splitting between NCD and Cedar Lake CFDC. NCD will continue to follow the principle that we 'have to cover the costs to deliver a program'.

Community Development:

Environmental Programs

9.8.1 Recycling

Leslie Tucker provided comments. Ms. Tucker advised that a 'How to Recycle' Manual has been created and forwarded to all of the NCD Communities.

9.8.2 Scrap Metal

Leslie Tucker provided comments. Ms. Tucker noted an Action Plan was created on 'How To Move Scrap Metal'. Ms. Tucker advised that the Kavilliq region presented an award to NCD, based on work completed and to thank the Corporation.

9.9 Entrepreneurs with Disabilities Program

Charlene Grant provided comments. Ms. Grant advised that a manual has been created with respect to Persons with Disabilities and is available to all Communities.

A contract has been signed with CFM with respect to hosting Video Conference sessions. These have been taking place in order to better inform the public and clients about a Person with different types of Disabilities.

9.10 Spirit Way

Bree Self provided comments. Ms. Self advised that Spirit Way Project won a Partnership Award at the Travel Manitoba Conference. Noted a second Award will be accepted in a couple weeks in The Pas. Ms. Self updated the Board on the current projects.

Manager Tim Johnston advised that NCD has a contract with Service Canada to house a Spirit Way Coordinator, which will be renewed to continue the project. Mr. Johnston also advised that the Spirit Way Board provides funding toward the position.

9.11 Thompson.ca

Liz Sousa provided comments. Ms. Sousa advised that NCD is working on the site in partnership with Thompson Unlimited and the City of Thompson.

Manager Tim Johnston advised that the Corporation has been losing on an annual basis approximately \$25,000. There is a need to find ideas in order to sustain the project or will have to look at shutting it down. Mr. Johnston advised that currently there is a person doing technical maintenance in order to keep the site updated.

Mr. Johnston advised that the site receives an amazing number of viewers.

9.12 Literacy Program

Liz Sousa provided comments. Ms. Sousa advised that a manual has been created with respect to 'Train the Trainer'.

9.13 Tourism North

Bree Self provided comments. Ms. Self advised that Tourism North will be attending the Red River Ex in order to showcase what Northern Manitoba has to offer.

Manager Tim Johnston advised that NCD will continue to administer this project for the year.

9.14 Housing – TUAS

Charlene Grant provided comments. Ms. Grant advised that NCD provides the administration support for this project. Two buildings have been built for renters with families that has someone in a post secondary education program.

9.15 Childcare

Liz Sousa provided comments. Ms. Sousa advised that there is a critical lack of childcare space in Thompson. Noted a program will be offered which will enable people throughout the north to receive level 2 in childcare which will allow them to work in daycares.

10. Old Business

10.1 Western Economic Diversification – Benchmark Study

Manager Tim Johnston provided comments. Mr. Johnston advised that Leslie Tucker has put together a one pager on population changes in communities in the NCD region. Noted NCD can revisit the benchmark and find out what the industries of investment are today if the Board wishes.

Agreed to move ahead.

10.2 ABC – Business Support Officer

Discussed earlier in the agenda.

10.3 Northern Producers Recovery Program

Leann Brown provided comments. Ms. Brown provided a brief background with respect to the program and the partnership between NCD and CEDF.

11. New Business

11.1 2007 NACCA Annual General Meeting

Manager Tim Johnston advised that the NACCA AGM is planned to take place in Prince Rupert. It has been determined in the past that it is valuable for NCD to be at these meetings and attended the last one in Saskatoon. However, due to the distance of this meeting and the fact there is no reimbursement, it is suggested that NCD not attend. NCD will request information from meeting be forwarded to the office for review.

Agreed.

ACTION: Remove from next Agenda.

11.2 WED Quarterly Report – December 2006, March 2007

Tamy Burton provided comments. Provided for the information of the Board.

ACTION: Remove from next Agenda.

11.3 NACCA Membership 2008

Manager Tim Johnston provided background on NACCA. Noted that membership is \$3,000 annually, which is included in the NCD budget. NACCA will fund approved training and software for the office.

Mr. Johnston advised that the NACCA Membership also allows NCD to be a member of the Aboriginal Capital Corporation.

MOTION: Moved by Ryan Castel to approve the NACCA Membership fee of \$3,000 for the 2007/2008 fiscal year. Second by Judy Kolada.
CARRIED

ACTION: Remove from next Agenda.

11.4 Youth Business Foundation

Leann Brown provided comments. Ms. Brown advised that the YBF Program will provide mentorship to youth loan clients. Youth loans are available up to \$15,000. Noted that the success rate provided by YBF is at 99%.

11.5 Business Directory (ANA)

Mona Bates provided comments. Ms. Bates advised that the Business Directory project is a partnership between Aboriginal and Northern Affairs and NCD. The pilot project will be with Wabowden, which is in the beginning stages.

11.6 Community Resource Tool Kits

Leslie Tucker advised that Cory Spence, who was a student from the School of Social Work, put together community resource kits which have been sent to each of the NCD communities.

11.7 Proposal Writing Workshop

Manager Tim Johnston advised that this proposal is pending approval.

11.8 2007/2008 Budget

Manager Tim Johnston provided comments with respect to the 2007/2008 budget. Mr. Johnston advised that the Executive has reviewed and approved to bring forward to the Board Meeting.

ACTION: Budget's to be in larger print.

MOTION: Moved by Jim Chornoby to approve the 2007/2008 Budget as recommended by the Executive Committee. Second by Angeline Flett.
CARRIED

11.9 2007/2008 North Central CFDC Operating Plan

Manager Tim Johnston provided comments.

MOTION: Moved by Jim Chornoby to approve the 2007/2008 North Central CFDC Operating Plan as presented. Second by Darlene Beck.
CARRIED

MOTION: Moved by Albert McTavish to submit the 2007/2008 North Central CFDC Operating Plan to Western Economic Diversification. Second by Ryan Castel.
CARRIED

12. Committees Appointments

Manager Tim Johnston noted concern with quorums. There is a need for commitment to sit on committees. Mr. Johnston advised that appointments at one time, were done by way of election. However, find that an interest in show of hands works better. Agreed.

Discussion on Committee structure.

Mr. Johnston advised that there is a requirement that the committees meet every month.

Frances McIvor inquired as to if the CDC and BDC Committees could be amalgamated into one committee.

Mr. Johnston advised that would like to leave them separated, and can review options throughout the year.

12.1 Community Development (including Youth/ Disability)

Tim Johnston asked for interest:

Board Members

Frances McIvor	Wabowden
Darlene Beck	Cross Lake
Jim Chornoby	Ilford
Wayne Anderson	Norway House CN
Glen Flett (Chair)	Norway House

Volunteers

Gary Ceppetelli	Thompson
Dennis Dwyer	Wabowden
SMD	Thompson

MOTION: Moved by Albert McTavish to approve the Community Development Committee. Second by Angeline Flett.

CARRIED

12.2 Business Development Committee

Tim Johnston asked for interest:

Board Members

Roxanne Chan	Churchill
Judy Kolada	Thompson
Ryan Castel	Cross Lake FN
Philip Morris	War Lake
Glen Flett (Chair)	Norway House

MOTION: Moved by Darlene Beck to approve the Business Development Committee. Second by Albert McTavish.

CARRIED

12.3 Other

N/A

13. Representative Appointments

13.1 CFM

Tim Johnston asked for interest.

Frances McIvor noted interest.

MOTION: Moved by Albert McTavish to appoint Frances McIvor to the Community Futures Manitoba Board of Directors for 2007/08 fiscal year. Second by Jim Chornoby.

CARRIED

13.2 Thompson Regional Airport Authority

Tim Johnston asked for interest.

Glen Flett noted interest.

MOTION: Moved by Frances McIvor to appoint Glen Flett to the Thompson Regional Airport Authority for the 2007/08 Fiscal year. Second by Angeline Flett.

CARRIED

14. Other Business

Manager Tim Johnston noted there are a number of project final reports at the back of the room for information. Mr. Johnston noted that staff could copy and send out to members interested in receiving.

15. IN CAMERA (BOARD & MANAGEMENT)

15.1 Code of Conduct

MOTION: Moved by Frances McIvor to approve as recommended by Manager Tim Johnston. Second by Ryan Castel.

CARRIED

ACTION: Tamy Burton to report to Executive Committee and specifically, Glen Flett, Chairperson.

15.2 2007/2008 Staffing Recommendations

MOTION: Moved by Darlene Beck to approve the 2007/2008 Staffing Recommendations as presented. Second by Albert McTavish.

CARRIED

Discussion with respect to Policy changes on Vacation Entitlement and Professional Development.

MOTION: Moved by Jim Chornoby to approve the Vacation and Professional Development Policy as presented. Second by Darlene Beck.

CARRIED

15.3 Manager, City of Thompson/CF North Central Development

MOTION: Moved by Albert McTavish to approve with the amendments recommended by legal counsel, the Employment Contract with Manager Tim Johnston. Second by Frances McIvor.

CARRIED

16. Next Meeting

ACTION: Administration to survey the Board of Directors for a meeting in October or November.

17. Adjourn

MOTION: Moved by Frances McIvor to adjourn meeting. Second by Darlene Beck.

CARRIED

Motion to Approve the Board of Directors Minutes of June 9, 2007.

Moved by _____ Second by _____

Signature of Chairperson _____

Glen Flett, Chair

Dated this _____ day of _____, 200__

NORTH CENTRAL DEVELOPMENT

Board of Director Meeting

June 9, 2007

RECAPITULATION

MOTIONS:

- BM07/08-01** Moved by Albert McTavish to accept the Agenda as presented.
Second by Jim Chornoby. **CARRIED**
- BM07/08-02** Moved by Darlene Beck to approve the minutes of November 25,
2006, as presented. Second by Albert McTavish. **CARRIED**
- BM07/08-03** Moved by Ryan Castel to approve the NACCA Membership fee of
\$3,000 for the 2007/2008 fiscal year. Second by Judy Kolada.
CARRIED
- BM07/08-04** Moved by Jim Chornoby to approve the 2007/2008 Budget as
recommended by the Executive Committee. Second by Angeline Flett.
CARRIED
- BM07/08-05** Moved by Jim Chornoby to approve the 2007/2008 North Central
CFDC Operating Plan as presented. Second by Darlene Beck.
CARRIED
- BM07/08-06** Moved by Albert McTavish to submit the 2007/2008 North Central
CFDC Operating Plan to Western Economic Diversification. Second
by Ryan Castel. **CARRIED**
- BM07/08-07** Moved by Albert McTavish to approve the Community Development
Committee. Second by Angeline Flett. **CARRIED**
- BM07/08-08** Moved by Darlene Beck to approve the Business Development
Committee. Second by Albert McTavish. **CARRIED**

- BM07/08-09** Moved by Albert McTavish to appoint Frances McIvor to the Community Futures Manitoba Board of Directors for 2007/08 fiscal year. Second by Jim Chornoby. **CARRIED**
- BM07/08-10** Moved by Frances McIvor to appoint Glen Flett to the Thompson Regional Airport Authority for the 2007/08 Fiscal year. Second by Angeline Flett. **CARRIED**
- BM07/08-11** Moved by Frances McIvor to approve as recommended by Manager Tim Johnston. Second by Ryan Castel. **CARRIED**
- BM07/08-12** Moved by Darlene Beck to approve the 2007/2008 Staffing Recommendations as presented. Second by Albert McTavish. **CARRIED**
- BM07/08-13** Moved by Jim Chornoby to approve the Vacation and Professional Development Policy as presented. Second by Darlene Beck. **CARRIED**
- BM07/08-14** Moved by Albert McTavish to approve with the amendments recommended by legal counsel, the Employment Contract with Manager Tim Johnston. Second by Frances McIvor. **CARRIED**
- BM07/08-15** Moved by Frances McIvor to adjourn meeting. Second by Darlene Beck. **CARRIED**

ACTIONS:

- Remove from next Agenda. (#9.1)
- Remove from next Agenda. (#11.1)
- Remove from next Agenda (#11.2)
- Remove from next Agenda. (#11.3)
- Budget's to be in larger print. (#11.8)
- Administration to survey the Board of Directors for a meeting in October or November. (#16)